

Memphis City Schools  
**Request for Waiver of Student Fees**

Form No. 44235

Dear Parent/Guardian:

If your child is receiving free or reduced price meals, he/she is eligible for fee waivers. The form (below) must be completed and returned to your child's school in order to receive student fee waivers. Completion of the form is not a requirement to receive free or reduced price meals. *Fees eligible* for waiver include: fees for activities that occur during the school day; fees for participation in courses for credit/grade; fees for cap and gown for graduation ceremonies (12th grade only); and summer school tuition. *Fees not eligible* for waiver include: fines for overdue library books; parking stickers; charges for lost, damaged, or destroyed textbooks, workbooks, or other school property; debts owed the school; tuition for nonresident students; membership or club dues; and fees for activities occurring outside the regular school day including sports, optional trips, clubs, or social events.

Please check below your choice regarding waiver of student fees. You are not required to request this benefit in order to participate in the school meals program.

Sincerely,



Superintendent

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**One form must be completed for each child.**

Please check only one of the following:

- I want my child's school fees waived. However, I may choose to pay a part or all if I desire.
- I do not want my child's school fees waived.

I understand that I will be releasing information that will show that I am applying for free or reduced price benefits under the national school lunch program and authorize appropriate school personnel to verify the status of my child. If my social security number is included in the application, it may be used by the Board of Education in this verification process. I give up my rights to confidentiality for these purposes only.

I certify that I am the parent/guardian of the child for whom application is being made.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
School

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student #

THIS REQUEST MUST BE RETURNED TO THE SCHOOL THAT YOUR CHILD ATTENDS.

APPROVED BY SCHOOL STAFF FOR FREE WAIVER  YES  NO.