



Revised 08/08

# MESSICK ADULT CENTER

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## Estimate of Training Cost for

### MEDICAL BILLING SPECIALIST (FAST TRACK)

Medical Billers compile records of charges for Medical services rendered, calculate the amounts of these services, and prepare invoices to be mailed to patients. Medical Billers often contact insurance companies to determine the items and amounts that will be reimbursed. This course provides formal training in billing, medical codes, creating paper records, generating billing statements, researching and auditing claims, etc. This Certificate program provides the experience you may need to find new opportunities in the fast-growing field of health care.

Course Title	Instructional Classroom Hours
Keyboarding I & II	48 hours
Computer Application I & II (optional)	60 hours
Medical Terminology	60 hours
Introduction to the Medical Insurance Process	42 hours
Computers in the Medical Office ( <b>MediSoft</b> )	30 hours
Internship (Optional)	
<b>Total Hours</b>	240

**\*Tuition and textbook prices are subject to change**

**NOTE:** Graduates of this program are eligible to take the (CMBS) **Certified Medical Billing Specialist certification** exam offered by the Medical Association of Billers (MAB). This exam can be administered on campus.